

Internal use :



Application form 2020-2021

Please email this application form to
admissions@ifm.ch

Post this application form to IFM University
Rue des Bains 35, 1205 Geneva, Switzerland

Apply online : www.ifm.ch/english

Need assistance ? T. 0041223222580

Choose an entry date

October March Year

Undergraduate programme

Bachelor of Business Administration (BBA)

- BBA in International Business
 BBA in Management
 BBA in Finance
 BBA in Entrepreneurship & Innovation

Choose a section English Bilingual (EN / FR) French
Credit transfer I wish to be considered for a transfer (bachelor only)

Postgraduate programme

Master of Business Administration (MBA)

- MBA in International Business
 MBA in International Finance
 MBA in Digital Transformation
 Executive MBA (Part-time)¹

Choose a section English Bilingual (EN / FR)
¹Part-time programme taught in English only

Personal details

Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Last name:	First name(s):
Nationality (ies):	<input type="checkbox"/> Residence permit for Switzerland Type:
Date of birth: / / (dd/mm/yy)	Place of birth (country):

Permanent contact details

Contact details for admissions (if different)

Postal/mailling address		
Street/no		
ZIP/postal code		
City		
State/province		
Country		
Telephone (int. codes)		
Mobile Phone (int. codes)		
Skype ID		
Email address(es)		
Mail should be sent to	<input type="checkbox"/> Permanent address	<input type="checkbox"/> Current address until / / (dd/mm/yy)

Language

What is your native language?	
Do you have an English language diploma? Please specify:	Score:
Do you have a French language diploma? Please specify:	Score:
My education / my job over the last 3 years has been in <input type="checkbox"/> English or <input type="checkbox"/> French, if other please specify:	

How did you learn about IFM ?

<input type="checkbox"/> Internet search engine <input type="checkbox"/> Advertisement <input type="checkbox"/> Education exhibition/fair <input type="checkbox"/> Careers/guidance counsellor	
<input type="checkbox"/> IFM web site <input type="checkbox"/> IFM agent <input type="checkbox"/> IFM alumni <input type="checkbox"/> IFM faculty <input type="checkbox"/> current IFM student	Please specify:

Agent managed application (If applicable)

Is this an agent managed application? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a formal agreement with IFM? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of agent	Email address(es)
City	Country
Website	Skype ID
Telephone (int. codes)	Mobile phone (int. codes)

> please see reverse

Education and experience (school, college, university)

Please list all the institutions you have attended since the age of 16, beginning with the most recent.

From	To	Name of Institution	Country

Examination results received

Date	Type of examination	Subject	Grade expected

Examination results expected

Date	Type of examination	Subject	Anticipated Grade

Professional experience

Additional information and extra curricular activities (hobbies, sports, travel)

Financial information**Who will be responsible for paying the student's fees?** Yourself Parents Sponsor Government Loan Unknown

Please specify:

Please indicate the first and last name of the appropriate contact person:

Address:

Tel. (int. codes):

Email:

Job / Title:

Company:

International students must provide evidence of sufficient financial means (letter or statement from the bank validating the financial means)

List of documents required by the Admissions office

Please find below a checklist of the supporting documents to be submitted with your application. The documents may be sent to us separately by email or post. Please tick the boxes when you have included the following documents.

- Signed and completed application form
- A cover letter outlining the reasons for applying for IFM and the chosen programme (300-400 words)
- Official copies of all diplomas, certificates and academic transcripts (certified copies in French or English)
- A letter of reference from your school or one of your professors (if possible)
- For non-native English speakers, evidence of your English proficiency (TOEFL, IELTS, or equivalent)
- MBA/EMBA applicants only: a resume / curriculum vitae showing your work experience if applicable
- Copy of your passport photograph (ID) page
- Four recent passport sized colour photos or one passport-sized jpeg colour photo (jpeg format to be sent by e-mail to admissions@ifm.ch)
- Non-refundable application fees of CHF/EUR 150. -
- International students: evidence of financial means (i.e. letter from the bank)

Please keep a copy of this form for your own records and send us the original.

I hereby certify that all the information on the admission form I have submitted is correct and exhaustive. I take full responsibility and ensure that the official transcripts, educational records and any other required documents are sent to the university. I understand that all documents must be submitted before a decision regarding my admission can be made. I understand that my admission file, including all documents submitted, become the property of IFM and cannot be returned or reproduced. I hereby declare that I have fully read and understood the information contained in the brochure, on the website and on the tuition fees sheet. I also declare that I agree and will comply with IFM procedures.

Date	Signature
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