

Tuition fees

BACHELOR / BBA

1st year

First instalment : CHF 5,500.-
Semester 1 : CHF 12,700.-
Semester 2 : CHF 12,700.-

2nd year & 3rd year

First instalment : CHF 5,500.-
Semester 1 : CHF 13,500.-
Semester 2 : CHF 13,500.-

MBA

First instalment : CHF 5,500.-
Semester 1 : CHF 14,900.-
Semester 2 : CHF 14,900.-

EMBA

First instalment : CHF 5,500.-
Part 1 : CHF 15,500.-
Part 2 : CHF 15,500.-

Other fees & information

Application fee: CHF 150.-
One-time registration fee: CHF 1,000.-
Tablet, digital platform, ebooks, e-libraries: CHF 1,500.-
Personal and professional development fee: CHF 450.-
Administrative fee for international students: CHF 800.-
Administrative fee for credit transfer: CHF 700.-
BBA : additional course or option (2nd & 3rd year): CHF 2,350.-
MBA / EMBA : additional course or option: CHF 2,950.-
To retake an exam: CHF 300.-
Graduation & diploma fee: CHF 350.-
Late payment fee: 3% of amount due.

The tuition fees for on-campus and hybrid programs are the same. IFM's quality programs and competitive study fees allow for an excellent return on investment. Tuition fees are in Swiss Francs and paid directly to IFM. Terms and financial conditions can be found **on the back** of this page.

Academic calendar : BBA & MBA

FALL / WINTER SEMESTER 2023-2024

Start of the semester : October 16, 2023

Week 1* : October 16 - 20, 2023
Week 2 : October 23 - 27, 2023
Week 3 : October 30 - Nov. 03, 2023
Week 4 : November 06 - 10, 2023
Break : November 13 - 17, 2023
Week 5* : November 20 - 24, 2023 (Case studies)
Week 6 : November 27 - Dec. 01, 2023
Week 7 : December 04 - 08, 2023
Week 8 : December 11 - 15, 2023
Break : Dec. 18, 2023 - January 05, 2024
Week 9* : January 08 - 12, 2024
Week 10 : January 15 - 19, 2024
Week 11 : January 22 - 26, 2024
Week 12* : January 29 - February 02, 2024 (Exams)

End of semester : February 02, 2024

*Hybrid BBA & MBA : on-campus sessions

SPRING SEMESTER 2024

Start of semester : March 04, 2024

Week 1* : March 04 - 08, 2024
Week 2 : March 11 - 15, 2024
Week 3 : March 18 - 22, 2024
Week 4 : March 25 - March 28, 2024
Break : March 29 - April 12, 2024
Week 5* : April 15 - April 19, 2024
Week 6 : April 22 - April 26, 2024 (Case studies)
Week 7 : April 29 - May 03, 2024
Week 8 : May 06 - May 08, 2024
Break : May 09 - 20, 2024 (Ascension - Pentecost)
Week 9* : May 21 - May 24, 2024
Week 10 : May 27 - May 31, 2024
Week 11 : June 03 - June 07, 2024
Week 12* : June 10 - June 14, 2024 (Exams)

End of semester : June 14, 2024

Admissions

Deadlines and timeframes for your application are posted on www.ifm.ch/english

1 academic year
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2 academic semesters

Following IFM's calendar

Academic calendar : Executive MBA

FALL / WINTER 2023-2024

Session 01* : October 18 - 20, 2023
Session 02 : November 08 - 10, 2023
Session 03 : December 06 - 08, 2023
Session 04* : January 10 - 12, 2024
Session 05 : January 31 - February 02, 2024

*Hybrid EMBA : on-campus sessions

SPRING 2024

Session 01* : March 06 - 08, 2024
Session 02 : March 20 - 22, 2024
Session 03 : April 24 - 26, 2024
Session 04* : May 22 - 24, 2024
Session 05 : June 12 - 14, 2024

- Project length : 1 month
- Assignments can be held online outside of the dates

EMBA Admissions

Deadlines and timeframes for your application are posted on www.ifm.ch/english

- 0) The tuition fees for on-campus and hybrid programs are the same.
- 1) The tuition fees, in Swiss Francs, are applicable from January 2023 onwards and may be modified.
- 2) The application fee is non-refundable and must be paid before an application can be analysed.
- 3) The one-time non-refundable registration fee must be paid when registering for a degree.
- 4) The first instalment is an advance payment of the annual tuition fees (excluding semester fees); it ensures the student's involvement in a course and is a non-refundable instalment (except in the case of visa refusal). It is payable within 14 days of registration.
- 5) **Payment terms and deadlines**
- a. Students and/or their guarantor pay the full tuition fees for one academic year (2 semesters / 2 parts) on the due date stated on the invoice(s) sent by email and no later than 60 days prior to the start of the year and/or session.
- b. A mandatory flat rate for tablet, digital platform, ebooks, e-libraries, personal and professional development fees is charged at the beginning of each academic year and/or session and is paid in full before the start of classes.
- c. Students cannot attend classes, obtain a diploma, a transcript or any document until all outstanding financial obligations have been settled.
- d. Instalment payments: IFM may authorise a student* and/or his/her guarantor to pay the tuition fees on a semester basis (by part), if they have already submitted written proof of financial means or those of the guarantor. Payments must reach IFM in full on the due date stated on the invoice(s) and no later than 60 days prior to the start of the semester and/or session.
- d.1. *Swiss nationals, C permit holders, European students and international students already living in Switzerland (but not for study purposes) may request to pay by instalment.
- d.2. **International Students** : other international students pay all fees related to the academic year (2 semesters / 2 parts) in full before or on the due dates stated on the invoice(s), and no later than 60 days prior to the start of the academic year. IFM will begin its part of the visa procedure only once non-refundable registration fee, non-refundable administration fee, 1st instalment and 1st semester payment have all been received.

- 6) The tuition fees do not include student activities, events, trips, transportation, housing, and mandatory insurances. Students shall purchase a personal computer (not included in the fees) in order to carry out their studies in an optimal manner and to take advantage of the online tools.
- 7) IFM reserves the right to modify the organisation, the courses, the academic calendar, the delivery mode, and course contents at any time.
- 8) **Refund and cancellation policy**
- a. In the event of a student visa refusal by the Swiss authorities and only before the student has started to attend classes, IFM will refund 100% of the tuition fees paid except for the non-refundable registration fee and the non-refundable administrative fee which will be deducted.
- b. In case of another type of cancellation, IFM will refund the tuition fees, which have already been paid - with the exception of the first instalment, registration fee, administrative fee, according to the scale below:
- b.1. If the cancellation is received 90 days before the beginning of the academic year, IFM will refund the remaining tuition fees.
- b.2. If the cancellation is received with less than 90 days remaining before the beginning of the academic year, IFM will not refund the tuition fees of the 1st semester but will refund the tuition fees of the 2nd semester.
- b.3. When a student has started the program and the cancellation is received within 30 days after the beginning of the 1st semester of an academic year, IFM will not refund the tuition fees of the 1st semester but will refund the tuition fees of the 2nd semester deducting an additional administrative fee of CHF 1,500.-.
- c. There is no refund, if a student has started the academic year and if the cancellation happens after the first 30 days of the semester. There is no refund, if a student delays his entry to the programme, then delays it again and/or cancels his registration.
- d. Any refund request must be made in writing and supported by appropriate documentation (e.g: Visa Refusal Letter). Cancellation and refund requests must be approved by our Finance Officer. Refunds will be made by bank transfer within 30 days after the request has been approved.

